

THOMPSON VALLEY HEALTH SERVICES DISTRICT

c/o TVEMS

4480 Clydesdale Parkway - Loveland, Colorado 80538

Phone (970) 663-6025

A Special Colorado Health Services District

Serving Southern Larimer County

Regular Board Meeting
August 25, 2022 - 5:30 p.m.

🔊 **Call to Order** – Regular meeting called to order by Blomquist at 5:30 p.m.

🔊 **Pledge of Allegiance**

🔊 **Roll Call** (Dolgener) – Blomquist, Hecker, Honea, Lien, Macias, Smela, Smikahl
Quorum present

🔊 **In attendance** – R. Fano, Chief Leshner, Asst. Chief Robinson, A. Holmberg, BCs
Axtell, Brown, Forman, Hedlun, Dolgener

🔊 **Public Comments** – None present

🔊 **Unfinished Business**

- 2021 Audit review – A. Holmberg with Anderson Whitney presented the 2021 audit highlights. The final opinion is that the financial statement presents fairly, in all material respects, the financial position of Thompson Valley Health Services District as of December 31, 2021. Motion by Honea, second by Macias to accept the 2021 audit as presented is unanimously approved.
- Strategic Plan Update – Robinson and Smela met recently and identified a format to better present the plan. Robinson will have an updated plan for the September meeting. A Data Quality and Analytics position has been created and posted internally. Reviewed today an HR, payroll, and benefits administration software program for future implementation.
- Chief Position Final Decision and Formal Offer – Motion by Smela, second by Honea to enter into executive session pursuant to C.R.S. Section 24-6-402(4)(f) to discuss the Chief position and offer of employment at 5:52 p.m. Motion by Honea, second by Blomquist to return to regular meeting at 6:18 p.m. Motion by Honea, second by Macias to extend formal offer as discussed in executive session to Robinson for the Chief position is unanimously approved. Robinson, Fano, and Leshner will negotiate terms as needed.

🔊 **New Business**

- ✳️ Update signatories on TVHSD and EMS checking accounts as follows:
TVHSD - Remove Cunningham add Blomquist, retain Honea and Dolgener (allows Dolgener to send COP P&I payments via wire transfer.)
EMS – Add Robinson, retain Dolgener and remove Leshner as of October 1, 2022.
Motion by Smela, second by Honea to update signatories is unanimously approved.
- A draft 2023 budget was distributed to all members for review. Leshner reported that the 2022 budget was coming in under projected and TVEMS can give a 5% increase to all current employees effective 9/11 and increase entry level annual salaries by the same 5%.
2023 draft budget shows an increase in Capital purchases for digital improvements, CAD software, fuel, supplies, and equipment. Should be financially set up for 3 – 4

years before a mil levy ballot question would be needed. Will review again at the September board meeting.

* **Consent Agenda Action Items**

July 2022 financial statement

July 2022 meeting minutes

Motion by Smela, second by Lien to accept the consent agenda items as presented is unanimously approved.

* **Legal**

- Fano updated board members on the new Colorado Family Leave Insurance Program ("FAMLI"). Board will discuss and vote at the September board meeting if they will be opting out. Notice of the FAMLI program will be sent to all current employees prior to the September meeting.

* **Chief's Report & Monthly Performance Review** – No questions on the monthly reports sent to board members.

* **News/Correspondence** - None

* **Next Meeting:**

- Regular Board – September 29, 2022 – 5:30 p.m.
- **Adjourn** - Motion by Honea, second by Lien to adjourn the regular meeting at 6:43 p.m. is unanimously approved.